



# Sri Venkateswara College of Engineering & Technology



Thirupachur - 631 203, Thiruvallur Taluk & Dist, Tamilnadu.  
(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)  
An NBA accredited and ISO 9001 : 2008 certified Institution  
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Date : 3/06/2024

## Fee Refund Policy 2024-2025 (In Compliance with UGC (Redressal of Grievances of Students) Regulations, 2023)

Sri Venkateswara College of Engineering and Technology at Tiruvallur-631203 shall consider the request for Cancellation Admission/withdrawal if the request is made in line with the Following:

If the student chooses to withdraw from the program in which he/she is enrolled, the refund of the paid fees will be made as per the following UGC guidelines:

- Notwithstanding anything contained in any guidelines/prospectus /notifications/schedule, a full refund of fees shall be made by the Sri Venkateswara College of Engineering and Technology on account of all cancellations of admissions/ migrations of students up to 30 September 2024 and with a deduction of not more than Rs.1000 as a processing fee, up to 31 October 2024.
- For any admission schedule extending/commencing beyond/after 31 October 2024 the provisions contained in the UGC Notification issued in October 2018 on refund of fees and Non-Retention of Original Certificates shall apply as given Below:

Category	Percentage of Refund of fee	Point of time when notice of Withdrawal of admission is received in the HEI
1	100%	15 Days or more <b>BEFORE</b> the formally notified last date of admission
2	90%	Less than 15 Days <b>BEFORE</b> the formally notified last date of admission
3	80%	15 Days or less <b>AFTER</b> the formally notified last date of admission
4	50%	30 Days or less, but more than 15 Days <b>AFTER</b> the formally notified the last date of admission
5	0%	More than 30 Days <b>AFTER</b> the formally notified last date of admission

  
PRINCIPAL  
Sri Venkateswara College of  
Engineering and Technology  
Thirupachur, Thiruvallur - 631 203